

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, DECEMBER 9, 1947

The Board of Public Works met on December 9, 1947, in the office of the Governor, Davison Building, Baltimore, Maryland.

There were present:

Wm. Preston Lane, Governor
James J. Lacy, Comptroller
Hooper S. Miles, Treasurer.

In the absence of Mr. Kirkman, Mr. James G. Rennie, Chief of the Budget Bureau, attended the meeting.

Mr. John B. Funk, Chief Engineer, Department of Public Improvements, also attended the meeting.

MINUTES:

The Minutes of the meetings of September 23, 1947, October 7, 1947, and December 2, 1947, copies of which had been sent to each member of the Board were approved.

MARYLAND MANUAL:

Governor Lane advised the Board that he has decided to revamp the Maryland Manual and that he was going to have Dr. Morris L. Radoff, Archivist, and Dr. Horace E. Flack, Director, Department of Legislative Reference, collaborate in the work of revising the Manual. Mr. Rennie was requested to get in touch with both of these gentlemen and report back to the Board what might be necessary in the way of money to take care of the expense involved in this work beyond the amount of money regularly appropriated to take care of the publication of the Maryland Manual.

CONSTRUCTION:

University of Maryland-

1- Dr. H. C. Byrd, President of the University of Maryland, appeared before the Board in furtherance of his requests made to the Board at its meeting of December 2, 1947, for authority for the purchase of land in Baltimore City in the block bounded by Greene, Lombard, Penn and Redwood Streets, for expansion of the facilities of the University Hospital and for the new psychopathic unit to be built on the property.

Dr. Byrd submitted to the Board a blue print showing the property in the entire block, including the property owned at this time by the State and the property it is desired to be purchased for use by the State, with the proposed psychopathic building and other proposed buildings and improvements to existing buildings being shown on the plat, as well as the properties yet to be acquired by the State to give the State title to all of the property in the block mentioned. Dr. Byrd stated that use of part of the \$600,000 shown in the General Construction Loan of 1947 for the purchase of some of the land in the block would not obviate the possibility of the State proceeding with the construction of the psychopathic unit because there is included in the budget for the University Hospital for the fiscal year 1949 the sum of \$550,000 intended at the time of its inclusion in the budget for operating expenses of the new unit and additional facilities for the University Hospital, but since the psychopathic unit will not be ready for use until on or after July 1, 1949, and the additional facilities for the University Hospital cannot be available in the fiscal year 1949, and that it is desired that the Governor, by budget amendment, make available as funds to supplement the money already available for construction of the psychopathic unit this unexpended amount of \$550,000 which it is expected will be unused at the close of the fiscal year ending June 30, 1949.

After due consideration the Board felt that it was in order to approve the plan as suggested by Dr. Byrd, and the necessary budget amendment will be submitted for approval in due course.

At the meeting of the Board which was held on December 2, 1947, Dr. Byrd stated that it would be necessary to use \$176,450.00 of the \$600,000 appropriation for the psychopathic unit for the purchase of land, leaving a difference of \$423,550 available for the construction of the building, which

amount, added to the \$550,000 to be transferred by budget amendment from the operating expenses in the budget of the University Hospital for the fiscal year 1949 to the construction account for the psychopathic unit, will make available for the construction of that unit the sum of \$973,550. It was understood that the matter of the purchase of the church property located in the block in question, at a possible price of \$188,250.00, would be deferred at this time, since Dr. Byrd stated that there was no present necessity for acquiring the church property.

2- Dr. Byrd also took up with the Board the matter of situation relative to the Poultry Station to be located at Salisbury, Maryland. This matter was discussed at length and while Dr. Byrd had previously advised the Board that the eventual cost of this plant might be as much as \$125,000, the Board advised Dr. Byrd that the approval being given at this time is necessarily limited to the \$50,000 in the General Construction Loan of 1947, plus the proceeds from the sale of the University of Maryland property at Ridgely, Maryland, which sale was authorized by the Board at a previous meeting and which will give approximately \$10,000 to supplement the \$50,000 in the General Construction Loan of 1947.

3- The Board took up for consideration the matter of bids received for the construction of a Boys' Dormitory and a Science and Classroom Building at the Princess Anne College of the University of Maryland. Mr. Funk submitted a tabulation of the bids received and information in connection with this work. There is an appropriation of \$200,000 for the Dormitory and \$150,000 for the Science and Classroom Building. The bids received showed that the firm of Charles E. Brohawn & Bros. was low on the Boys' Dormitory Building, and on the Science and Classroom Building, the adjusted low bid on the former being \$208,453.30 and the adjusted bid on the latter being \$127,000 (including the architect's fee), which would make the cost slightly in excess of \$347,000, plus the architect's fee of \$12,504.00 on the Dormitory Building.

The question was raised as to whether the Board should authorize Dr. Byrd to enter into contracts for the construction of these buildings in view of the fact that the Legislative Council is making a study of the Marbury Report on Higher Education and a sub-committee of the Council is expected to visit Princess Anne after the first of the year in connection with that study. Dr. Byrd insisted that the delay might mean that contractors would not allow their prices to hold and it would be necessary that prompt action be taken. The Governor contacted Senator Byrnes and advised him of the situation. Senator Byrnes, after conferring with the other members of the Legislative Council, called the Governor by telephone and advised him that he had arranged for the Committee to go to Princess Anne on December 17th for the purpose of making the investigation and inspection which had previously been planned so that it will be possible for the Board to have at as early a date as practicable the views of the Legislative Council as to its attitude regarding the Marbury Report and its application to the future of the Princess Anne College.

The Board, therefore, deferred action on the request of Dr. Byrd for authority to proceed with the construction of these buildings at Princess Anne until after receipt of the views of the Legislative Council in the matter.

4- Mr. Funk reported that bids had been opened for the construction of two dormitories for women at the University of Maryland, College Park, but in view of the fact that the bids were so much in excess of the amount of money appropriated for the construction no recommendation was being made to the Board.

The Board felt it was unable to give any consideration to this matter because of the fact that the bids were so very much in excess of the amount appropriated for the work. Mr. Funk stated that consideration would be given to revising the plans so that certain eliminations might result in new bids being received which might be within the amount of money available.

5- Mr. Funk stated that he had nothing to report at this time regarding the Heating Plant construction for the University of Maryland at College Park but that he and Dr. Byrd are working on the matter at this time and he will have something to report at a later meeting.

6- Mr. Funk stated that Dr. Byrd had contacted him relative to the possibility of connecting the sewage mains at Princess Anne College to the Sewage Treatment Plant of the Town of Princess Anne, and also suggested that because of the contemplated expansion at Princess Anne College he regarded it as imperative that a study be made directed towards the construction of a Central Heating Plant since the present facilities are inadequate.

Mr. Funk was advised that any instructions in this matter would necessarily have to wait until the Board would be able to decide the future of the Princess Anne College after receipt of a report from the Legislative Council following the inspection trip to be made by the Council on December 17, 1947.

7- Mr. Funk stated that he had discussed with Dr. Byrd the matter of reconstruction of the heating plant at College Park for which \$850,000 has been allowed in the General Construction Loan of 1947. Mr. Funk stated that he had requested Dr. Byrd to forward a recapitulation of all bids on small items involved in the work and to advise him concerning any contracts which may be let by competitive bidding in order that the Department of Public Improvements may have a representative present.

After consideration of the matter, Mr. Funk was advised that the construction work on the Heating Plant at College Park should be handled in the same manner as other construction projects - that is, it should clear through the Department of Public Improvements and come to the Board for approval as do all other contracts for construction.

8- Mr. Rennie brought to the attention of the Board request of the University of Maryland for permission to proceed with the taking of bids for work to be done at the Animal Husbandry Barns at College Park covering painting of barns, repair to roofs, concrete and repairs to beef barns and steer feeding shed, and repair to fences (lumber and Posts) at an estimated cost of \$7,226, together with work on the swine farrowing house at the Otten Farm at an estimated cost of \$4,574.00, or a total of \$11,800, payable from the General Construction Loan of 1947-Deferred Maintenance and Improvements items of ; -

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| 1st floor of Agricultural Building | \$1,000 |
| 8 Brick Farm Cottages | 800 |
| Farm Buildings | 10,000. |

The Board approved the request submitted.

Architects:

Mr. Funk took up with the Board the matter of the status of architects appointed by the Board for the preparation of plans and specifications in connection with the Post War Program adopted by the State, particularly as to whether there was any obligation devolving on the State in connection with future construction at State institutions.

After a discussion of the matter it was agreed that in cases where the projects set up in the postwar construction program were cancelled under the action of the Board taken in January 1947, it was not felt that the State would be obligated beyond its authority to the architects for the payments agreed upon for the preparation of plans and specifications, and that the State should be free to select other architects it might desire in connection with construction projects which were authorized in lieu of those which were covered in the original program. In other words, in cases where architects had completed plans and specifications and it was decided not to go ahead with the construction of a project, the State has satisfied its obligation to the architect by the payment of 3% of the amount set up in the program as an allocation for the cost of the project. It was felt, however, that where the State did go ahead with the project on the basis of the plans and specifications which the architects have completed, it would be in order to continue the employment of the architect on the original terms of 6% of the cost of the project with the remaining part of the Commission being paid to the architects throughout the course of construction, in the usual manner. In cases where architects might have been selected for projects but no actual work was done by them in connection with the preparation of plans and specifications, the State would be under no obligation to employ those architects on other projects if it was felt desirable to employ other architects on the work.

(Dec. 9, 1947)

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Department of Budget & Procurement:

The Board approved request of the Department of Budget and Procurement for approval to the awarding of contracts totaling \$4,410 to the following firms:

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| Mullan Contracting Co. for masonry fire wall | \$650.00 |
| Kinnear Manufacturing Co. for repairing old warehouse doors | 378.16 |
| Marvelite Paint Co. for special flat red deck paint | 15.44 |
| Talbot & Degele for fire door | 184.00 |
| Keystone Engineering Corp. for warehouse alarm bell system | 65.00 |
| Kuhn & Doherty for painting | 3,117.40, |

for repairs to the State Warehouse, payable from the \$20,000 appropriation for Alterations, Improvements and Equipment for the State Warehouse in the General Construction Loan of 1947.

Department of Motor Vehicles:

The Secretary brought to the attention of the Board a letter dated December 5, 1947, from the Department of Motor Vehicles advising that department will require some additional funds for equipping the building of the department upon the completion of the two wings which are being added. The department calls attention to the fact that it has on deposit in a special account of the Commissioner of Motor Vehicles \$1,758.13 accumulated over a period of years from the approval of Motor Vehicle Headlights, and \$532.82 unexpended balance from the last Motor Vehicle Inspection Campaign, or a total of \$2,290.95, which it is felt might be made available for the cost of the equipment. The department requested that these funds be made available accordingly.

The Board indicated its willingness to approve the request but instructed the Secretary to ask the Attorney General if the Board would be in order to make this money available for the purposes mentioned.

Department of State Forests & Parks:

Mr. Funk submitted to the Board a request from the Department of State Forests and Parks for authority to award a contract to Allied Contractors for rehabilitation of the Foot Bridge over the Patapsco River at a cost of \$3,756.00, the department having the necessary funds available in the accounts of the department as follows: General 201 - \$2,756.00; and Forest Reserve - 201 - \$1,000.00.

The Board approved the award of this contract to the low bidder., Allied Contractors.

Eastern Shore State Hospital:

The Board approved request submitted by the Eastern Shore State Hospital through the Department of Budget and Procurement for authority to award contracts to:-

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| Nuttle Lumber Co. in the amount of \$179.63, for roofing material for repairs to the roof of the potato house; and |
| Monarch Roofing Company, \$4,314, for repairs to Farm Manager's Dwelling, Assistant Engineer's Building, and Employees' Dwelling, |

payable from the General Construction Loan of 1947-Deferred Maintenance and Improvements to Farm Buildings appropriation of \$8,000.

Maryland State Police:

Mr. Funk reported that he had looked into the matter of request of the Maryland State Police for the release of certain materials for use at the State Police Radio Station at Randallstown and at other State Police stations, and that after due consideration he recommended that there be made available to the department 1,000 ft. of Telephone Cable @ \$1.50 - \$1,500 and 1,000 ft. of 3-Wire AC Cable at @ \$1.75 - \$1,750, or a total of \$3,250.00, on the basis of the Department of Maryland State Police paying for this material out of its budget to the extent of 50% of the value, or \$1,625.00, and the amount received to be credited to the account for Salvage Materials from the Solomons Base Project.

The Board approved the recommendation.

Maryland State School for the Deaf:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the award of contracts, through the State Purchasing Bureau, totaling \$1,892.00 to The Rug Store, for the Maryland State School for the Deaf, with payment to be made from the appropriation for Deferred Maintenance and Improvements to Institutional Buildings - \$4,500 in the General Construction Loan of 1947 for the institution.

Maryland Training School for Boys:

Mr. Funk reported to the Board the result of his investigation of the situation with reference to the present water filtration plant at the Maryland Training School for Boys. The report shows that the plant has deteriorated considerably and the probable life of the plant is not over one more year. Mr. Funk had an interview with Mr. George Hall, Chief Engineer of the State Department of Health, and Mr. G. D. Andrews, Chief Engineer of Baltimore County, relative to the situation, with the result that it was decided that about one mile of water main will be required to cover the distance from the end of the Baltimore County water main in the bed of Harford Road, along Cub Hill Road to the elevated storage tank at the school, the cost of which is estimated to be \$40,000, with but \$25,000 being provided for Water Improvements in the General Construction Loan of 1947 for this purpose. Mr. Funk recommended that the work be done and that the appropriation of \$25,000 be supplemented with an additional amount of \$15,000 to be made available from the fund of \$250,000 for improvements to State Property in the General Construction Loan of 1947.

After due consideration, the recommendation was approved and Mr. Funk was authorized to see that the work is proceeded with.

Upon the recommendation of the Department of Budget and Procurement, the Board approved the award of the following contracts for the Maryland Training School for Boys:-

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| U. S. Concrete Pipe Company | \$606.00 |
| Belair Road Supply Company | 36.00, for minor |
| sewer line material, payable from the appropriation of \$140,000 | |
| in the General Construction Loan of 1947 for Addition to Power | |
| Plant, for the institution; and | |
| Maryland Lumber Company | \$396.00 |
| National Building & Supply Co., Inc. | 641.78, |
| payable from the appropriation of \$5,000 in the General Construction Loan of 1947 for Deferred Maintenance and Improvements | |
| of Farm Buildings, at the institution. | |

Maryland Training School for Colored Girls:

1- Upon the recommendation of the Department of Budget and Procurement, the Board approved the award of contract to Suburban Propane Gas Company in the amount of \$44.00 for the installation of gas line to the third floor of the East Cottage, etc. of Maryland Training School for Girls, payable from the appropriation of \$15,700 in the General Construction Loan of 1947 for Deferred Maintenance to Institution Buildings for the school.

2- Mr. Funk reported to the Board that bids were received on December 2nd for the construction of a Cottage for the Maryland Training School for Colored Girls and that a tabulation of the bids received showed that the low bid was that of DeLuca Davis Construction Company in the amount of \$131,975.00, plus \$2,625 for acceptance of alternate #2, and giving credit for the use of \$3,071.00 of materials from Solomons the net contract price is \$131,529.00, to which must be added \$8,076.00 for Architect's Fee, making a total cost of the project \$139,605.00.

Mr. Funk also reported to the Board that the low bid received for the 50ft. Brooder House and Feed Room at the institution was that of Aetna Construction Company, in the amount of \$3,997.00.

Upon the recommendation of Mr. Funk the Board approved the award of these two contracts, with payment to be made the following sources:

BOARD OF NATURAL RESOURCES:

The Secretary advised the Board of receipt of a letter from Mr. R. N. Keppel, Vice President of Standard Oil Company of New Jersey, advising that in view of the fact that the operations of the company failed to locate any oil in the area leased by the State of Maryland to the company, the company has decided to allow the lease granted by the State to expire and submitted a formal document indicating the company's surrender of the lease.

It was felt that there was nothing for the Board to do in the matter because of this fact except to allow the exercise by the company of its right to terminate the lease.

ANNOTATED CODE:

Mr. Rennie brought to the attention of the Board a request from the Board of Natural Resources that there be made available to that Board a set of the Annotated Code, 1939 edition, and Supplements.

The Board approved this request.

The Secretary brought to the attention of the Board a letter received from Mr. Nelson J. Molter, Law Librarian of the State Library, with a list showing the proposed distribution of the Supplement to the Code as authorized at the 1947 Session. The list shows that provision has been made for distribution of the Supplement to the various Courts, Officials, and Agencies of the State, and that of the 250 copies purchased by the State, 215 are being distributed.

The Board approved the list submitted by Mr. Molter.

COMPTROLLER OF THE TREASURY:

The Secretary brought to the attention of the Board a verbal recommendation which had been received from Mr. Joseph D. Buscher, Assistant Attorney General, that the State settle by compromise its claim against the bonding company for the taxes due the State by Barry Hartle, deceased, former Collector of State Taxes for Washington County. The balance due, according to the records of the State Comptroller's Office is \$513.18. Mr. Buscher advised that after several conferences with representatives of the bonding company, it was proposed by the bonding company that the claim be settled on the basis of 50% of the State's claim, or 1/2 of \$513.18.

After due consideration, the Board approved the recommendation of the State Law Department that the State accept the bonding company's offer of settlement.

The Board approved request made to the State Comptroller by the Southern Maryland Agricultural Fair Association for a refund of \$161.90 to cover an overpayment of that amount of the 5% tax on net revenue in 1947, this overpayment having been verified by the Maryland Racing Commission to the State Comptroller.

The Board approved claim of the Prince George's Gas Corporation for refund of \$7,548.26 covering erroneous payment of gross receipts taxes to the State of Maryland in the calendar years 1944, 1945, and 1946, the payment of this refund having been recommended by the State Tax Commission under date of September 24, 1947, on the grounds that the corporation is not in reality a public service corporation.

The Board also approved payment of the following refunds from the budget of the State Tax Commission, Item #208-C, for franchise taxes paid in error.

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| Warrant #4762 | \$50.00 | Warrant #6158 | \$267.25 |
| Warrant #5176 | 20.00 | Warrant #7037 | 211.30. |

Payment of refunds from Miscellaneous #2, Item #22 for the following items was approved by the Board: -

Bertha Wolman, in the amount of \$17.50, for refund of maintenance charges paid for Florence Wolman, former patient at Rosewood State Training School, for the period June 13, 1947 to

July 27, 1947, upon the recommendation of the institution and the State Department of Public Welfare.

The Western Union Telegraph Company, in the amount of \$898.05, for refund of overpayments of Gross Receipts Taxes for the years 1944, 1945, and 1946.

Chelsea Motor Company, Inc., in the amount of \$46.34, for refund of Trader's License unused in the fiscal year 1947 and issued by Clerk of Circuit Court for Anne Arundel County.

COURT COSTS:

Upon the recommendation of The State Law Department the Board approved payment of the following items from the budget of the Board of Public Works, Item #207, covering expenses incurred in various court cases in which the State was concerned:

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| Clarence Bernard vs. State | \$20.40 |
| Henry J. Ripperger, Clerk of the Circuit Court of Baltimore City, in the case Joseph P. Connor, Register of Wills vs Josephine M. O'Hara | 3.20 |
| Press of Fremont Payne, Inc., covering "State of New York et al vs The United States of America et al". | 186.25. |

DEPARTMENT OF BUDGET AND PROCUREMENT:

Mr. Rennie brought to the attention of the Board a report showing that the taking of the fiscal inventory of supplies in the Warehouse of the Department of Budget and Procurement disclosed the existence of a discrepancy of \$465.23 in the accounts. The statement showed in detail the various items which were missing in the taking of the inventory. It was explained that the difficulties encountered in moving, the fact that the warehouse now being occupied was being renovated, and that it was impossible to prevent access by outsiders during that time, might possibly account for the loss of the supplies representing the deficiency.

The request of the department that it be allowed to write-off this discrepancy was approved.

DEPARTMENT OF EMPLOYMENT SECURITY:

The Secretary brought to the attention of the Board a report received from the Department of Employment Security covering the activities of that department for the period June 30, 1947 to September 30, 1947, covering in detail the taxes collected, the accounts receivable, the liens filed and judgments obtained on tax claims, and a list of the interest waived, the balance of accounts abated and adjusted, as well as the uncollectible accounts.

The Board approved the report as submitted.

DEPARTMENT OF GEOLOGY, MINES AND WATER RESOURCES:

The Secretary brought to the attention of the Board a letter received from Dr. Joseph T. Singewald, Jr., Director, Department of Geology, Mines and Water Resources, requesting authority to write off as uncollectible certain bills, as listed in the department's letter date November 4, 1947, totaling \$4.75.

The Board approved the writing off of these accounts as requested.

GENERAL EMERGENCY FUND:

The Board approved the budget amendment in the amount of \$200.00 for the Secretary State's Office covering an allotment from the General Emergency Fund for the binding of the records of that office for which there were no funds available in the department's current budget.

The Secretary brought to the attention of the Board a letter received from the Division of Parole and Probation requesting that the Board allocate from the General Emergency Fund sufficient money to take care of the expenses of returning paroled violators without extradition.

After due consideration, the Board approved an allotment of \$500.00 from the General Emergency Fund for the purpose stated.

The Secretary brought to the attention of the Board a verbal request from Mr. Gardner of Mt. Wilson Sanatorium that the Board make available from the General Emergency Fund \$3,000 to take care of necessary repairs to the steam lines and hot water tank at the sanatorium. Mr. Rennie stated that Mr. Evans, engineer, had made an inspection of the premises and recommended that the work be done.

The Board approved the request that \$3,000 be allocated from the General Emergency Fund to take care of the cost of this work.

Upon the recommendation of the Department of Budget and Procurement, the Board approved allotments from the General Emergency Fund as follows:

Probation Department of the Supreme Bench of Baltimore City to take care of \$300.00 balance necessary in the fiscal year 1948 to cover an increase of \$600 in the annual salary of the Parole Officer attached to that department, effective January 1, 1948.

Real Estate Commission of Maryland to meet the excess cost of the current roster over the funds available and for a reprinting of the law - \$500.00.

State Aviation Commission - \$375.00 to take care of additional operating expenses for the period January 1 to June 30, 1948 to cover Motor Vehicle Repairs of \$75.00, Communication of \$100.00, and \$200.00 for office supplies. The Board was unable to take action at this time on request for further allotments from the General Emergency Fund for this Commission.

LEASES:

Mr. Rennie brought to the attention of the Board a request from the State Department of Education that it be authorized to take over for the use of the Department two offices the rent for which heretofore has been paid out of Federal Funds but which in the future should be assumed by the State because of the fact that the State is now making use of the space for strictly State purposes. The two offices carry an annual rental of \$1,680.00 and under the request being made the State would assume the rent for the remaining 7 months of the fiscal year 1948 and for the full amount of the rent thereafter. The money for the payment of the rent is available in the budget of the State Department of Education.

After due consideration the request for the rental of this additional space was approved.

MARYLAND TUBERCULOSIS SANATORIUM:

The Secretary brought to the attention of the Board a letter from Mr. W. A. Gardner, Administrative Assistant, Maryland Tuberculosis Sanatorium, advising that a letter had been received from the Chief Fire Inspector of the State Insurance Department recommending that certain changes at the institution be made to meet the laws of the State, and requesting that the funds necessary to take care of the cost of the work be made available to the Maryland Tuberculosis Sanatorium.

In view of the fact that there was no definite information before the Board showing what had been recommended by the State Insurance Department, the Board requested Mr. Funk to look into the matter and make a report as to what is necessary to be done and the probable cost of doing it.

MORGAN STATE COLLEGE:

Mr. Funk reported that he is still working with Baltimore City on the matter of appraisal of the property belonging to Morgan State College which the City of Baltimore needs in connection with some street opening work, but that he was not ready, at this meeting, to report that anything had been

agreed upon for submission to the Board. Mr. Funk stated that negotiations would probably be completed in the near future and a report made to the Board in due time.

Upon the recommendation of the Department of Budget and Procurement, the Board approved the payment of supplemental transmittal in the amount of \$2,739.00 covering scholarship awards made by Morgan State College for the first semester of the 1947-1948 scholastic year, from the Scholarship Fund.

THE NORTHERN CENTRAL RAILWAY COMPANY MORTGAGE:

The Board formally approved execution of partial release from the mortgage dated January 27, 1855, from The Northern Central Railway Company to the State of Maryland covering property contracted by the company for a sale to The A. S. Abell Company, such release being executed under authority granted the Board of Public Works under the Acts of 1945, Chapter 978, (Art. 78A Sec. 7-A of the Annotated Code of Maryland), the release being accompanied by certified copy of resolution of the Board of Directors of the company accompanied by a sworn certificate of a President or Vice President of The Northern Central Railway Company.

ROSEWOOD STATE TRAINING SCHOOL:

The Secretary brought to the attention of the Board a request received from Rosewood State Training School, dated October 24, 1947, asking for authority to write-off as uncollectible various patient accounts receivable items totaling \$1,404.71, as set forth in a report of the State Auditor dated January 6, 1947, for the period October 1, 1942 to June 30, 1945.

The Board approved the writing off of these accounts as requested by the school.

STATE AVIATION COMMISSION:

The Secretary submitted to the Board for approval, as required by law, a copy of the Regulations prepared by the State Aviation Commission in collaboration with The State Law Department, so that the Board might give the formal approval required, to these Regulations.

After reviewing the regulations and being advised that they had been approved by the State Law Department, the Board duly approved same.

STATE DEPARTMENT OF HEALTH:

The Secretary brought to the attention of the Board a letter received from Dr. R. H. Riley, Director, Department of Health, calling attention to the fact that since the resignation of Dr. Paul Cohen as Superintendent of the Pine Bluff Tuberculosis Sanatorium, it has been necessary for Dr. Seth H. Hurdle, Deputy State Health Officer of Wicomico County, to take over the duties formerly performed by Dr. Cohen. Dr. Hurdle has been able to do this by giving all of his spare time evenings, Saturdays, Sundays and holidays to working at the institution without compensation. Dr. Riley recommended that Dr. Hurdle be compensated for these services and requested authorization for compensation at the rate of \$200 a month, effective July 1, 1947.

The Board approved the recommendation and request of Dr. Riley.

STATE EXAMINING BOARDS:

The Secretary brought to the attention of the Board a communication from Dr. R. H. Riley, Director, State Department of Health, asking approval to the employment of Mr. James P. Slicher, employe of that department, in the capacity of Secretary to the State Board of Physical Therapy Examiners, at a salary of \$50.00 per month. The approval was being requested because of the fact that Mr. Slicher is a regular employe of the Department of Health. In his letter, Dr. Riley stated that the work to be done by Mr. Slicher for the State Board of Physical Therapy Examiners would be done outside of the regular office hours and would not interfere with his regular work for the department.

The Board approved this recommendation and request by Dr. Riley.

Mr. Rennie brought to the attention of the Board budget submitted to the Department of Budget and Procurement by the State Board of Physical Therapy Examiners for the fiscal year 1948, and the Board approved the following items:

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| #2 | Secretary | \$450.00 |
| #206 | Communication | 100.00 |
| #207 | Printing other than | |
| | Office Supplies | 200.00 |
| #304 | Office Supplies | 50.00, |

to be financed from the Special Fund Revenue of the Board of Physical Therapy Examiners.

STATE INDUSTRIAL ACCIDENT COMMISSION:

The Secretary brought to the attention of the Board a letter received from Mr. Emanuel Gorfine, Chairman, State Industrial Accident Commission, requesting that the Commission be authorized to compensate Mrs. Mary T. Ratty, who retired from State service because of having attained the age of 70 years prior to July 1, 1947, for services which it might be necessary for her to render in transcribing testimony subsequent to July 1st, 1947, taken by her at hearings which were held prior to the date of her retirement.

After due consideration, the Board felt that it was not permissible, under the law, for any State employee receiving retirement pay to be compensated for any personal services rendered by said employee after the date of retirement.

STATE EMPLOYEES:

The Secretary brought to the attention of the Board a petition for a Pay Raise signed by the various employees of the Department of Public Welfare.

The Board felt it was not necessary to take any action because salaries of State employees is a matter for the consideration of the Standard Salary Board.

After due consideration, the Board approved extensions of sick leave in the following cases.

- 1- State Roads Commission - Nathaniel Stewart, Chauffeur, for the period October 5 to November 10, 1947.
- 2- Maryland House of Correction - Charles Sellner, Guard, deceased, for the period August 8 to October 31, 1947.
- 3- State Industrial Accident Commission - A. Mary Vogt, for the period October 15 to December 31, 1947.
- 4- Maryland Tuberculosis Sanatorium - Mrs. Minnie Koehler, for a period of 3 months from October 27, 1947.
- 5- State Department of Health - Mrs. Alice K. Anderson, for the additional period of November 6, 1947 to January 6, 1948.

The Board also authorized payment of compensation to Mr. Wilson Staubitz, an engineer at Henryton Tuberculosis Sanatorium, for the vacation leave which it has been impossible for the institution to grant him this year.

STATE PROPERTY:

Mr. Rennie called attention to the fact that he felt that perhaps the Board was not interested in being advised in detail of every piece of property owned by the State when it becomes in order for the State to dispose of this property by sale or otherwise, and requested the Board to advise him just how far the Department of Budget and Procurement should go in reporting, in detail, the disposition of State property. Mr. Rennie submitted a memorandum to the Board showing the several types of properties owned by the State, some of which at some time or other might be disposed of, and requested the Board to indicate, if possible, the instances in which the Board would want disposal of property reported to it and instances where the Board would not be interested in having reports made to it.

The Governor stated that he did not feel that the Board had the time, at this meeting, to go into the matter and requested Mr. Rennie and Mr. McCusker to give some thought to the matter and make suggestions to the Board at a later meeting as to what they thought should be done.

Mr. Rennie reported that the automobile which has heretofore been used by Col. Barrett in connection with civilian defense work and the Disaster Relief Committee has been turned over to the Department of Budget and Procurement. Mr. Rennie stated that the department was very much in need of an automobile for use in connection with the work being done by the architects and engineers of the department and other employes who found it necessary, at times, to use an automobile in connection with their work, and requested that the automobile be assigned to the Department of Budget and Procurement.

The Board approved Mr. Rennie's request.

The State has been carrying insurance on the automobile formerly used by the Maryland Disaster Relief Committee and the current policy went into effect in July of this year, with a premium due of \$18.49 as of that date. Mr. Rennie agreed to take care of payment of the bill for insurance out of funds available to the department in its current budget.

Upon the recommendation of the Department of Budget and Procurement, the Board approved the following:

- 1- Request of Salisbury State Teachers College for permission to sell to members of the faculty, at \$10.00 each, two 1938 sets of Compton's Pictured Encyclopedia.
- 2- Request of Maryland State Reformatory for Males to purchase a bread-slicing machine from a State employee for \$15.00.
- 3- Request of Morgan State College for authority to sell to E. D. McDermott Contracting Co. ashes and clean dirt dumped on College grounds by the City of Baltimore.
- 4- Request of the Department of Tidewater Fisheries for permission to purchase an icebox from a State employe for \$30.00.

The Board also approved the disposition of properties no longer necessary in the conduct of the State's business as set forth in the agenda submitted by Mr. Rennie for this meeting today.

STATE RECORDS:

The Secretary brought to the attention of the Board a request received from Rosewood State Training School asking for authority to destroy certain old contracts, invoices, vouchers, cancelled checks and other fiscal records, dating back to 1895, but retaining the papers concerned with the last five years of operation. There was submitted with this request a letter from Dr. Morris L. Radoff, Archivist, advising that these records are of no value to the Hall of Records.

The Board approved the request of the school for permission to destroy these old records.

STATE ROADS COMMISSION:

The Secretary brought to the attention of the Board a request received from the State Roads Commission for approval to changes in procedures covering the administration of payrolls of the commission, this arising out of a survey of the department which was made during the past several months under the supervision of the firm of Hasken & Sells, certified public accountants. It was felt that because of the changes being made in the organization of the State Roads Commission at this time that no action should be taken on the request for authority to change the payroll procedure.

The Secretary brought to the attention of the Board communications from the State Roads Commission submitting statements showing the accounts receivable of the Commission at June 30, 1947, and September 30, 1947, of \$20,457.62 and \$17,428.70, respectively.

The Secretary was requested to ask the Assistant Attorney General for the State Roads Commission to advise the Board with respect to any action which is being taken looking toward settlement of the accounts which are overdue.

The Board approved the execution of a quit-claim deed by the State Roads Commission to convey to Ruth J. Messersmith and Esther Messersmith Herrmann, of Baltimore City, all of its right, title and interest in and to a 33' strip of land conveyed to the State Roads Commission by the Penninsula Ferry Corporation on April 29, 1922, located at Love Point, Queen Anne's County, and affixed their signatures thereto.

STATE TREASURER:

Mr. Miles reported to the Board that he had purchased for the State Accident Fund -

\$150,000 U. S. Treasury 2½% Bonds, due 12/15/1967-72
@ 101-2/32,

and that they have been registered as to principal and interest.

The Board approved Mr. Miles' action in this matter.

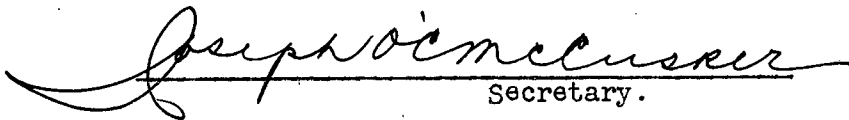
UNIVERSITY OF MARYLAND:

The Secretary brought to the attention of the Board a file of papers which he had been holding for sometime bearing on the subject of request of the Annapolis Chamber of Commerce that an economic survey of Anne Arundel County similar to that made for Allegany County, be made.

Governor Lane stated that he had made, the day before this meeting, an arrangement with Dr. H. C. Byrd, President, University of Maryland, for the University to proceed with the survey, the cost of which is to be taken care of out of funds available to the University of Maryland in its current budget.

ADJOURNMENT:

There being no further business, the meeting was adjourned.

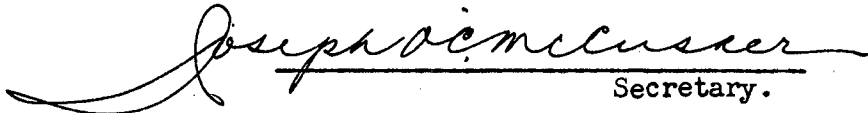

Secretary.

GENERAL EMERGENCY FUND:

Mr. Funk advised the Board that in connection with the approving of drawings and specifications relative to the hospital construction program under the State Department of Health, it was agreed that a Stenographer-Accountant would be loaned to the Department of Public Improvements by the State Department of Health to help take care of the additional work involved, salary for this employee having been included in the budget of the Division of Hospital Construction and Maintenance approved by the Board on September 9, 1947.

However, it has been found that the majority of the work of this employee is concerned with the construction program of the State and only a small portion of her time is taken up by the work of the Division of Hospital Construction and Maintenance. Mr. Funk stated that he felt that this employee should be in the Department of Public Improvements rather than in the State Department of Health, and recommended that the salary for this employee be adjusted accordingly.

After consideration of the matter, the Board authorized an allotment of \$1,266.67 from the General Emergency Fund to the Department of Public Improvements to take care of the salary of this employee for the remainder of the current fiscal year, and instructed the State Department of Health to revert a similar amount to the State Treasury as the money will not be required by that department for the previously approved purpose. It was stated that at the proper time consideration would be given to funds for the salary of this employee in the fiscal year 1949.


Secretary.